## DG7: WORK HEALTH & SAFETY IN SERVICE DELIVERY

#### POLICY

(repeated from Section 2 MR3 - Work Health and Safety policies)

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| The Work Health and Safety Act 2012 provides protection from physical and psychological harm for anyone involved in a place of work. The place of work may be a person’s home or a community setting. |

#### PROCEDURE

A Work Health & Safety audit will be undertaken during the assessment process and reviewed periodically. Clients may be asked to modify the working environment prior to commencement of services. When risks are identified appropriate steps are taken to address or minimise the risk. Actions are recorded on the WHS audit form and may also be documented on the Client Support Plan.

Where it has been assessed that equipment is necessary to carry out the care requirements e.g. use of a lifter, this equipment must be used.

Staff contracted to provide the service will be trained in the use of the equipment.

#### MEASUREMENT

* WHS assessment and risk mitigation strategies in client files
* Client Support Plan in client files

#### RESPONSIBILITIES

* Chief Executive Officer
* Leadership
* WHS workplace representatives
* Operational staff
* Clients

#### STANDARDS and COMPLIANCE

*Community Care Common Standard 1.2: Regulatory Compliance*

*Community Care Common Standard 1.6: Risk Management*

*Community Care Common Standard 2.1: Service Access*

*Community Care Common Standard 2.3: Care Plan Development and Delivery*

*Community Care Common Standard 3.1: Information Provision*

*Disability Service Standard 1: Rights*

*Disability Service Standard 2: Participation and Inclusion*

*Disability Service Standard 3: Individual Outcomes*

*Disability Service Standard 5: Service Access*

*Disability Service Standard 6: Service Management*

**OTHER RELEVANT POLICIES**

**A2 Principles of Service Delivery**

**P3 Planning and Support**

**P5 Monitoring Client Support Plans and Service Provision**

**DG1 Rights and Responsibilities of Clients**

**DG4 Protection of Human Rights and Freedom from Abuse**